

**VILLAGE OF LAKEWOOD
CODE ENFORCEMENT**

**20 West Summit Avenue, Lakewood, New York 14750
Phone: (716) 763-8557**

SHORT-TERM RENTAL VIOLATION COMPLAINT FORM

Police must be contacted at the time of the incident. Call (716) 483-7520 or DIAL 911 FOR AN EMERGENCY.

LOCATION OF VIOLATION

Address (required): _____

Responsible person(s) Name(s) If known: _____

Responsible person(s) phone number or email, if known: _____

Did you report the incident to the police? ___ Yes ___ No

DESCRIPTION OF ALLEGED VIOLATION: Please provide factual information and state the reason you believe this property is in violation of the Short-Term Rental Ordinance. Please include any supporting documentation.

URL link(s) for rental listing, if known and applicable: _____

Date the violation was observed: _____

Is violation still occurring? ___ Yes ___ No

Complainant name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____ Date: _____

*Complainant name and contact information is encouraged but not required. Your name and personal information will not be used when addressing your complaint. However, providing your contact information will allow Village employees to reach out and obtain additional information and answer questions to better investigate the complaint, which will assist in proper enforcement